



Located at: 11120 Musbach Rd. Munith, MI 49259  
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Hours: 9 AM - 1 PM Monday-Friday  
[www.waterlootwpmi.com](http://www.waterlootwpmi.com)

November 1, 2013

Dear Waterloo Township Residents:

Jackson County GIS has been evaluating the Clear Lake Areas addressing problems for the past several months; and has now submitted their recommendation to the Township. There are numerous issues to be resolved. For this reason we will be working in phases. This letter is just an overall picture of what needs to be done. When it is time to work on your area you will be notified by the Township.

1) issue to be resolved:

Many residents have a Clear Lake Rd. address, but do not live on Clear Lake Rd.

**Resolution:** All residents not living directly on Clear Lake Rd. must be readdressed; including the possibility of a number change. Your mailboxes may be on Clear Lake Rd., but you must display a reflective address on house, or on front lawn if more than 50ft. from road.

2) Issue to be resolved:

Many residents have shared driveways (2 or more houses) with no private drive name and are addressed to Clear Lake Rd.

**Resolution:** All residents living on a shared driveway (2 or more houses) must name that drive and be readdressed properly, including the possibility of a number adjustment. Name must be approved by Jackson County. Your mailboxes may be on Clear Lake Rd., but you must display a reflective address on house, or on front lawn if more than 50ft. from road

3) Issue to be resolved:

Many residents believe that their private drive already has a legal name. Most do not.

**Resolution:** All residents must (re)name their private drive, including the possibility of a number adjustment. All drive and roads names have to be approved by Jackson County.

4) Issue to be resolved:

Some resident's house number is out of sequence.

**Resolution:** Your house number will be corrected. We will try to keep it close to the number you have presently.

These corrections are being made to become in accordance with the Jackson County Street Naming and Addressing Ordinance (adopted 7/18/06, revised 4/21/09); and will make it possible for emergency services to reach you in an emergency.

The Jackson County Street Naming and Addressing Ordinance can be found on the Waterloo Township Website [waterlootwpmi.com](http://waterlootwpmi.com), at the Waterloo Township Offices, or please contact us and we can get a copy of it to you. You may also contact the Township for an existing list of road names in Jackson County. Reflective signs may be purchased through the township.

We know you will have many questions to this whole procedure, so please call the township and we will do our best to address all of your concerns. It would be best if possible for you to have one representative from your road, as this will make the process more efficient and easier to address all concerns.

Waterloo Township