Waterloo Township
Located at: 11120 Musbach Rd. Munith, MI 49259
Mail to: P.O. Box 130 Munith, MI 49259
517-596-8200 office/517-596-8600 fax
Hours: 9:00 AM - 1:00 PM Monday- Friday
www.waterlootwpmi.com

ZONING COMPLAINT RECORD

(Items marked with an "x" must be filled out.)

xDate received:_____ xReceived by:_____

xDelivery Method

- ☐ Telephone Conversation
- ☐ Voice Mail
- ☐ Electronic mail
- ☐ United States Postal Service
- ☐ Personally - Meeting
- ☐ Thru another employee/official

Personal Identification

xComplainant Name: _____
xStreet Address: _____
xCity: _____
xTelephone Number: _____
Email Address _____

Defendant Name: _____
Street Address: _____
City: _____
Telephone Number: _____

Parcel Identification

Tax ID Number: ____-____-____-____-____-____
Street Address: _____
Zoning District: _____ Parcel Size (Acres) _____

Type of Complaint

- ☐ Noise
- ☐ Barking Dogs
- ☐ Outdoor Storage
- ☐ Vehicle/Trailer Storage
- ☐ Drainage
- ☐ Garbage/Litter/Pollution
- ☐ Other

xDescription of Complaint Date of most recent occurrence: _____

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

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Investigation

Meeting/Telecon w/ Complainant: _____

Meeting/Telecon w/ Defendant: _____

Site Inspection Date & Findings: _____

Relevant Sections of Ordinance: _____

Findings: _____

Conclusions & Other Remarks

Ordinance Violation ☐ Yes ☐ No

Waterloo Township Zoning Administrator:	Bruce Pindzia
Direct line:	(517) 596-8200
Email address:	bpindzia2@yahoo.com
Township Office Hours:	Friday 9:00-12:00